

Agenda X

The web-based calendaring solution
for Microsoft Exchange



Advanced Calendaring for Outlook

Agenda/X leverages Microsoft Exchange calendaring by publishing a consolidated, graphical summary of Outlook Calendar information via your corporate intranet.

Ideal for large or mobile organisations, Agenda/X gives managers, group secretaries and co-workers an instant, web-based view of where people are, what they are doing, and when they are next available.

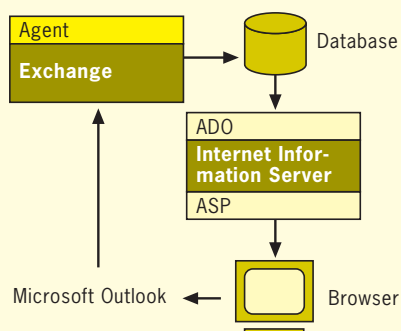
- Saves time and improves efficiency and customer service.
- Offers a rich set of views, including an instant 'who is where' snapshot, as well as daily, weekly and monthly views for individuals or groups of users.
- User-defined group views ease Exchange calendar administration.
- Consolidates views across Exchange servers, locations and time zones, with support for 4 languages (English, French, Italian and German).
- Allows meetings to be requested via the web (no Outlook installation necessary).
- Keeps private calendar entries private!
- Customisable web interface and optional integration with Oracle or any ODBC compliant database (e.g. Microsoft Access, SQL Server) offers a range of alternative applications.

Agenda X

The web-based calendaring solution
for Microsoft Exchange

How Agenda/X works

Easy to set up and always up to date, a server-based calendar agent regularly copies all Outlook appointments into a central database. Microsoft Internet Information Server publishes this information as a set of tabular overviews on the company intranet or Internet site accessed by any type of browser. Agenda/X is an open solution based on Microsoft Active Server Pages, offering much flexibility. The central database can be SQL Server, Microsoft Access or any other ODBC compliant system. And, although the default calendar web pages will suit most sites, Agenda/X web pages can be enhanced and re-designed in any appropriate fashion.



Highly Customisable

Agenda/X views are easily tailored to reflect corporate identity and business needs. The 'out-of-the-box' icons and colours used to represent different activities can be changed as desired. Additional Outlook appointment fields can be added to the Agenda/X database, either by adding standard Outlook fields or by customising the Outlook appointment form and then adding them to Agenda/X. Default 'corporate', 'departmental' and other meaningful views can be defined centrally and published via the corporate Intranet. Individual users can also create and maintain their own personal groups to reflect current project members or other key co-workers.

Secure

Agenda/X views are subject to 3 different security levels:

- **None** (everybody sees all calendars)
- **Minimal** (details such as subject and location are not published for certain users)
- **Full** (allows access according to Outlook access controls)

Note that appointment details of private entries are never published. If web-based appointment bookings and personal group definitions have been enabled, all bookings via the web can be made subject to the 'NT Challenge-response' protocol.

Specifications

Server

- Microsoft Windows NT Server 4.0, SP5 or Windows Server 2000
- Microsoft Exchange Server 2000, Version 5.5, SP3 or later
- Microsoft Internet Information Server 4.0 or later
- CDO V1.21 or higher
- Microsoft Access, SQL Server, Oracle (ODBC compliant database)

Client

- Microsoft Windows Operating System with Internet Explorer 4.x or higher
- Microsoft Outlook V8.03 or later



Trial Version

A 30 day trial version is available for download from the Internet:
<http://www.amrein.com/agendax>

Agenda/X Benefits

Agenda/X for Microsoft Exchange saves time and improves efficiency by making Outlook calendar information easy to assimilate. There is no need to inspect individual's Outlook calendars, or check attendee availability to locate someone or to book a convenient meeting. The simple and elegant design of Agenda/X adds operational value to many parts of the organisation:

Improves Customer Service

At-a-glance you can see who is where. This means customers and clients calling in can be given a quick and accurate response as to where the person they need to speak with is, and when they are next available.

Eases Management in Dynamic Environments

Agenda/X allows users to create and maintain their own views to reflect team members and co-workers on current projects - without the need for Exchange administrator intervention.

Rationalises Multiple Site and Time-zone Views

Organisations operating across multiple locations can use Agenda/X to give global views of personnel and resources. It can also help take account for changes in time-zone when scheduling teleconferences or managing around the clock support resources.

Increases Visibility of Resource Bookings

As well as showing the availability of people, Agenda/X can be used to depict the availability of corporate resources such as conference rooms and presentation equipment.

Scope for Value-added Services

Agenda/X can be used to offer extranet services to clients via the web. For example course bookings and account manager availability can be published to selected clients.

Leverages Exchange/Outlook

The increased visibility that Agenda/X gives to the 'contents' of the Outlook Calendar has the effect of encouraging more active use of this facility. This helps organisations maximise the investment in both their Exchange environment and their human resources.

AMREIN ENGINEERING AG

Messaging & Groupware Solutions

Rohrerstrasse 100
5000 Aarau
Switzerland

Phone +41 62 823 75 75
Fax +41 62 823 75 74
URL www.amrein.com
E-Mail info@amrein.com

Microsoft®
CERTIFIED
Partner