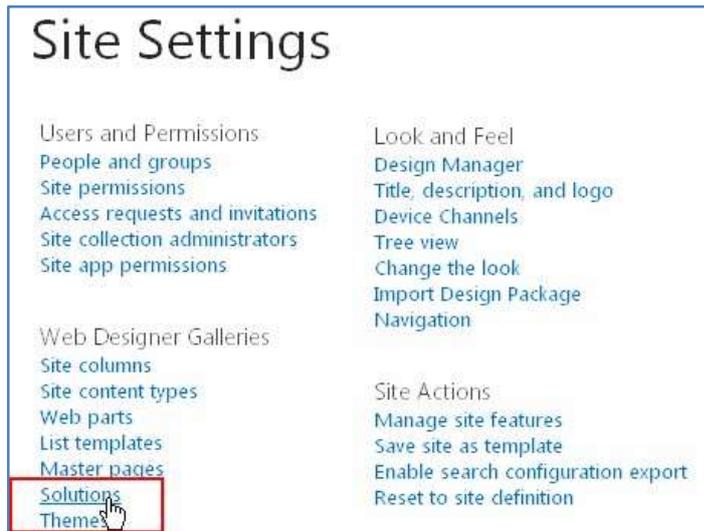# List View Web Part Installation Instructions for SharePoint Online/Office365

- Download the "List View Web Part for Office365" zip file from our website at
  http://www.amrein.com/apps/page.asp?Q=5784

- Extract the **AEListViewWebpart365.wsp** file

- If you previously installed an older version, then navigate to "Site settings/Web Designer Galleries/Web parts"
  and delete the below file:
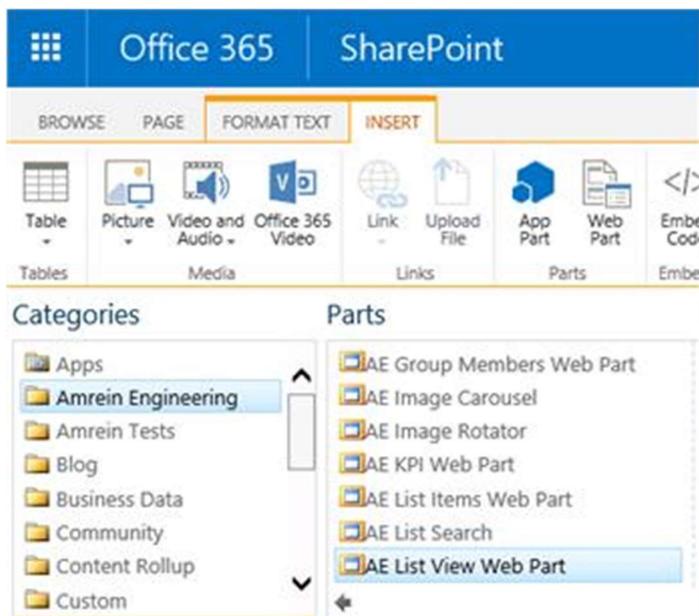 **AEListView.webpart**

- If you previously installed an older version, then navigate to "Site settings/Web Designer Galleries/Solutions",
  deactivate the **AESBListViewWebpart** solution and then delete the solution

- Upload the **AEListViewWebpart365.wsp** solution file
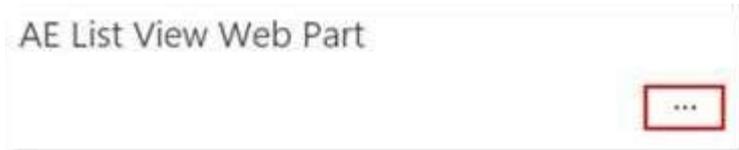
- activate the solution:

- You now can insert the "**AE List View Web Part**" ("Amrein Engineering" web part gallery category) into a page:

- save the page and configure it by clicking the ellipses to open the configuration dialog:

- If you are using a Publishing Site, please do the following steps:
    - Edit the Page
    - Set the WebPart to a WebPart zone
    - Save the Page
    - Redirect to the current URL by clicking into the URL section in your Browser and hit "Enter"
    - Click on the Ellipses to get it configured
    - Click save and close the dialog (is not self-closing by using the save button)
    - Check-in the page and publish

- On a WebPart/ Wiki Page, please do the following steps:
    - Edit the Page
    - Set the WebPart to a WebPart zone
    - Save the Page
    - Hit "F5" to refresh the Page, or Redirect to the current URL by clicking into the URL section in your Browser and hit "Enter"
    - Click on the Ellipses to get it configured
    - Click save and close the dialog (is not self-closing by using the save button)

- configure the settings as needed and confirm your settings by clicking the "**Save**" button:

Settings

×

Amrein Engineering ListViewer

Site Name:

List Name:

View Name:

☐ Enable 'Add Item'

Options:

Save