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# AZ Index Web Part

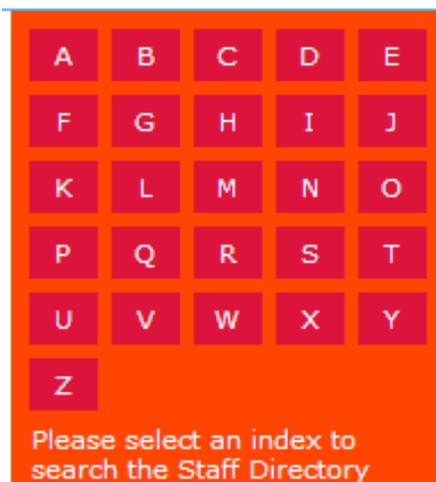
Sharepoint 2010/2013 Installation Instructions

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Version 1.0

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AE AZ Index Web Part



## Description

The AZ Index Web Part allows to be used as a Filter for other web parts that accept URL parameters as filter values (as for example the Staff Directory web part).

The Web Part can be used with Windows Sharepoint Services V3, MOSS 2007, Sharepoint 2010 and 2013 (both Server and Foundation).

## Prerequisites

Before you attempt to install the solutions you need to make sure that you have the following installed on your server(s):

- Windows SharePoint Services 3.0, Microsoft Office SharePoint Server 2007, Sharepoint 2010 or 2013

## Installation

### Manual Installation

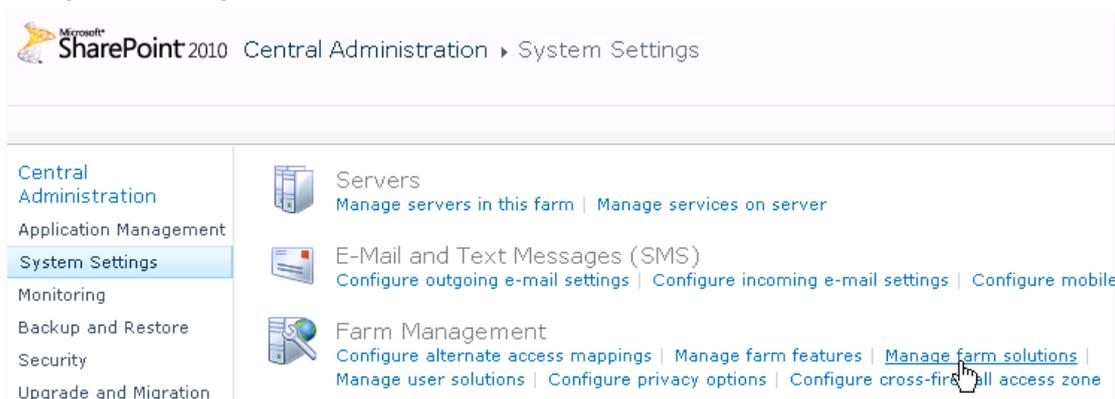
1. download and unpack the **AEAZIndexWebpart.zip** file.  
The ZIP archive contains the AEAZIndexWebpart.dll and the AEAZIndex.webpart files.
2. drop the AEAZIndexWebpart.dll into the GAC of your Sharepoint server (c:\windows\assembly).
3. add the following line to the "<SafeControls>" section of your Web.Config file.  
Please make sure that the line is added as one single line (no line breaks):

```
<SafeControl Assembly="AEAZIndexWebpart, Version=1.0.0.0, Culture=neutral,
PublicKeyToken=5d5fc9b964565183" Namespace="AEAZIndexWebpart" TypeName="*" Safe="True"
/>
```

4. from the top site go to "Site Actions/Site Settings/Modify All Site Settings/Galleries/Web Parts"
5. use the "Upload" menu option to upload the AEAZIndex.webpart file.

### Automatic Installation

1. Unpack the **AEAZIndexWebpart.wsp** and **Install2010.bat** or **Install2013.bat** files from the Zip Archive and place the 2 files onto your Sharepoint Server.
2. Add the Solution by either running **Install.bat** (WSS 3.0 or MOSS 2007) or **Install2010.bat** (Sharepoint 2010) or **Install2013.bat** (Sharepoint 2013) or by manually entering:  
`stsadm -o addsolution -filename AEAZIndexwebpart.wsp`
3. Deploy the solution by navigating with your browser to "Central Administration > System Settings > Farm Management > Manage farm solutions":



4. You should now see the **AECalendarWebpart.wsp** in the farm's solution store:

Name	Status	Deployed To
<a href="#">aeartcollectionwebpart.wsp</a>	Deployed	http://ae-web2-cd:35223/...
<a href="#">aeazindexwebpart.wsp</a>	Not Deployed	None
<a href="#">aebirthdaywsswebpart.wsp</a>	Deployed	http://ae-web2-cd:35223/...

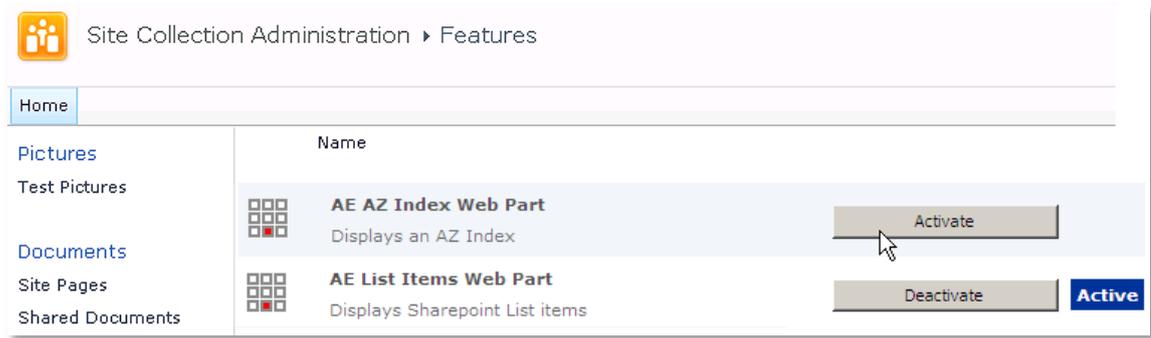
Click on "**AEAZIndexwebpart.wsp**" to deploy the solution:

Property	Value
Name:	aeazindexwebpart.wsp
Type:	Core Solution
Contains Web Application Resource:	Yes
Contains Global Assembly:	Yes
Contains Code Access Security Policy:	No
Deployment Server Type:	Front-end Web server
Deployment Status:	Not Deployed
Deployed To:	None

5. Proceed to activate the feature by navigating to the "**Site Actions/Site Settings**" page in your top-level site:

Section	Item	
Users and Permissions	People and groups	
	Site permissions	
	Site collection administrators	
Galleries	Site columns	
	Site content types	
	Web parts	
	List templates	
	Master pages	
	Themes	
	Solutions	
Site Administration	Regional settings	
	Site libraries and lists	
	User alerts	
	RSS	
	Search and offline availability	
	Sites and workspaces	
	Workflows	
	Workflow settings	
	Related Links scope settings	
	Term store management	
	Look and Feel	Title, description, and icon
Quick launch		
Top link bar		
Tree view		
Site theme		
Site Actions		Manage site features
		Save site as template
	Reset to site definition	
	Delete this site	
	Site Web Analytics reports	
	Site Collection Web Analytics reports	
	Site Collection Administration	Search settings
		Search scopes
Search keywords		
FAST Search keywords		
FAST Search site promotion and demotion		
FAST Search user context		
Recycle bin		
Site collection features		
Site hierarchy		

Choose "Site collection features" to navigate to the Site Collection Features page:

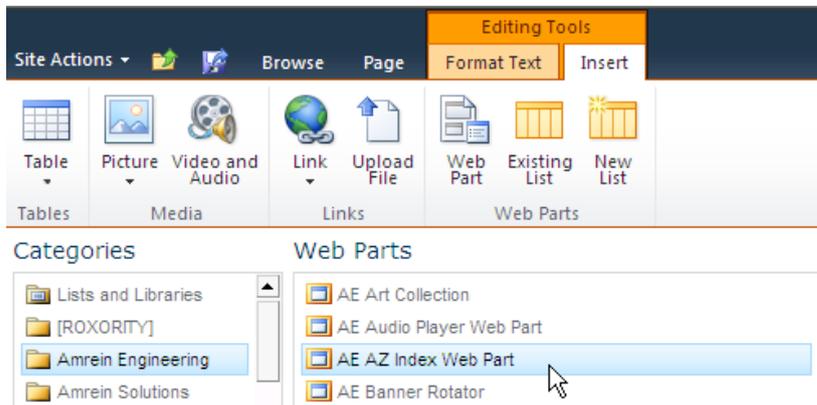


Activate the "AE Calendar Rollup Web Part" feature

### Adding the Web Part to a Page

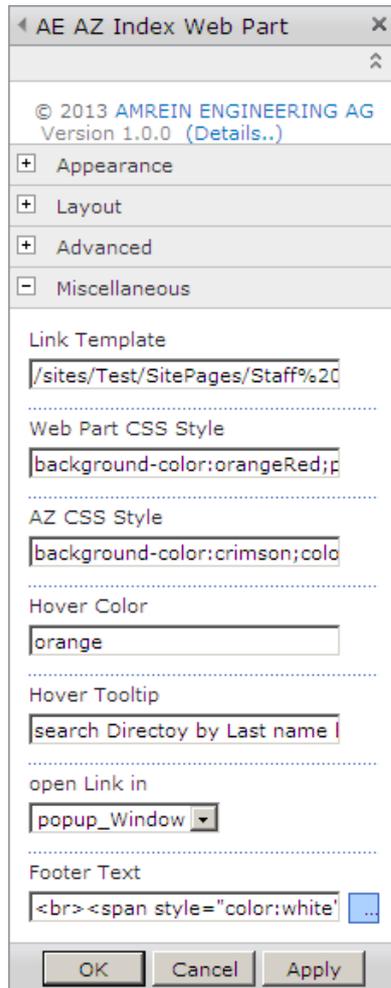
Navigate to a page where you would like to place the web part and choose "Site Actions/Edit Page"

Add the web part to the appropriate zone. The web part is listed in the "Amrein Engineering" gallery section :



## Web Part Configuration

Configure the following Web Part properties in the Web Part Editor "Miscellaneous" pane section as needed:



The screenshot shows the configuration dialog for the 'AE AZ Index Web Part'. The 'Miscellaneous' pane is expanded, showing the following settings:

- Link Template: `/sites/Test/SitePages/Staff%20`
- Web Part CSS Style: `background-color:orangeRed;p`
- AZ CSS Style: `background-color:crimson;colo`
- Hover Color: `orange`
- Hover Tooltip: `search Directoy by Last name |`
- open Link in: `popup_Window`
- Footer Text: `<br><span style="color:white'`

Buttons at the bottom: OK, Cancel, Apply

Please refer to the "AZ Index Web Part" web site at <http://www.amrein.com/apps/page.asp?Q=5841> for a detailed description of each web part setting.